

Tom Conklin Voiceover

RETAKES AND REVISIONS POLICY

Retakes (mistakes made by me) are included at no additional cost.

Revisions (changes made to the script by you after the recording has been completed):

- Minor Revisions (involving one or two lines): \$50
- Major Revisions (involving more than two lines): \$100 minimum
- Re-reads of 30% or more of the original script: Original rate

Performance Retakes (when recording sessions are undirected):

For sessions that are undirected (where I am recording the files in my studio at my own direction and sending them to you) if you need me to redo lines for performance reasons, I will gladly do a single round of retakes at no additional cost. That being said, I would ask you to please try to communicate any and all direction and/or change of direction at this time. After the first round of retakes, subsequent rounds will be charged as Revisions (listed above).

If retakes are required for pronunciation preferences that are not specified by a pronunciation guide or otherwise in writing, these will be treated as Revisions (above) and are billable as such. For example: “ee-ther” vs. “eye-ther,” “off-ten” vs. “off-en,” “oh” vs. “zero.”

When sending me a change request, please be as clear as possible. You can highlight the lines in the original script, making sure to point out the specific pages and lines of the script that need to be redone. You can alternatively list the full sentence that you need me to re-record with the sentences before and after so that I have some context. If applicable, please include the time index of the video so I can match my original tone and pace.

I ask that you please submit all change requests within 30 days of receiving the original recording. After 30 days, any and all change requests will be charged at the original rate.